

NCAEC LEADERSHIP COUNCIL MINUTES

Woodland Community College

March 21, 2019

Present: Eric Pomeroy, Monica Diaz, Ken Hamel, Susan Moylan, Karin Liu, Matt Strawhl, Loreliee Niesen

Call to order at 1:00 by facilitator Eric Pomeroy

1. CAEP Updates

- a. Calpass Student Transactional Data partnered with launch board and local consortia. This is a comprehensive, multi-level data on student demographics, enrollment, outcomes, types of services received, and employment using new adult education data and accountability metrics.
- b. March 2019 Due Dates
 - Mar 1: 17/18 & 18/19 member expense report due in NOVA (Q2)
 - Mar 1: Close Out of 16-17 member funds in NOVA
 - Mar 31: 17/18 & 18/19 member expense report certified by consortia in NOVA (Q2)
 - Mar 31: End of Q3
 - Mar 31: Close Out of 16-17 funds in NOVA certified by consortia in NOVA

2. NCAEC Updates

- a. Eric updated consortia members on funding status
- b. Possible Executive council meeting April 15, 2019

3. NOVA Updates

- a. Report that was due back in Feb 2019 has now been extended to Oct 2019.
- b. Student Data Report due 4/30/2019

4. Three Year Plan Update

- a. One of the requirements of the plan is to conduct a consortium survey to help evaluate program effectiveness. Survey was emailed to all consortium members, please complete if you have not done so already. <https://www.surveymonkey.com/r/NCAEC3yrsurvey>

5. NCAEC Bylaws

- a. There is consideration to move monthly meetings to Wednesdays next year, participation will be required

6. Regional Grants

- a. Eric discussed ELL Navigator Grant for NCCC Region, further details to come.

7. Personal Development

- a. AEP Summit 2009 - Oct 29-30, 2019 will be offered in Orange County, CA
Members interested in attending should notify Eric Pomeroy.
- b. Upcoming Webinars- <https://www.caadulthoodtraining.org/>
 8. 03/27/2019 [CAEP Data Dive Part II](#)
 9. 03/27/2019 [Administrators Forum: Successful Reentry: It's About Relationships and Partnerships](#)
 10. 03/29/2019 [Using Social Media to Market Adult Education](#)

11. 03/29/2019 [Registration Deadline: Using Questioning Strategies to Improve Instruction \(Calipatria\)](#)

12. 03/31/2019 [Advising the Adult Learner: The Teacher's Role \(Self-directed Online\)](#)

13. Other

- a. Community Po- first training was 3/19, please check your email more trainings to come in April